



445 W. Amelia Street · Orlando, Florida 32801 · (407) 317-3200 · www.ocps.net

Digital Device and Accessory Fine Assessment Form

School Name	Date	
Last Name	First Name	Student ID #

Dear Parent/Legal Guardian:

Your student recently reported damage to their district-issued digital device or accessory, making it unusable. To service or replace the damaged item, there is a fee. The amount due is indicated below.

1st Device Incident Fee:

_____ 1st Electronic Device Fee \$25.00

2nd Device Incident Fee:

_____ 2nd Electronic Device Fee \$50.00

3rd Device Incident Fee and thereafter:

_____ 3rd Electronic Device Fee Depreciated Value*

Accessory Incident Fee:

_____ Accessory Fee Actual cost of repair/replacement up to \$25.00 max.

 \$ - **TOTAL AMOUNT DUE**

**Depreciated Value Table*

Years from Purchase	1	2	3	4
Repair/Replacement Cost	Cost of repair or replacement	\$400	\$250	\$100

Assessment Fines are due to the school at time of receipt. Payment can be made via www.schoolpay.com. If unable to remit the total assessed fine due, please contact the school administration. Requests for the actual cost of repair or replacement should be directed to the school administration.